

FINAL

CITY OF NORWALK  
THIRD TAXING DISTRICT  
NOVEMBER 20, 2003

**ATTENDANCE:** David L. Brown, Chairman; Paul Coggin; Stephen Feinstein

**STAFF:** George Leary, District General Manager; Ron Scofield, District Clerk & Office  
Manager; Abbott Kim Snow, Accountant; Craig Kanzel, Auditor, Mcgladrey &  
Pullen, LLP, Larry Dennin, District Attorney

Chairman Brown called the meeting to order at 8:07 a.m.

Discussion was held concerning the audits of 2001, 2002 and 2003, with the following timetables established:

For the audit of June 30, 2001:

1. A draft will be sent to the Commission by November 26, 2000.
2. Commissioners comments to Craig Kanzel by December 5, 2003
3. The final draft of the audit to the Commission by December 31

For the audit of June 30, 2002:

1. All of our work done and given to the auditors by December 3, 2003
2. McGladrey & Pullen auditors on site at 2 Second Street on December 3<sup>rd</sup> & 4<sup>th</sup>, 2003 to complete field work.
3. Draft sent to the Commission by December 12, 2003
4. Commissioners comments to Craig Kanzell by December 19, 2003
5. The final draft to the Commission by December 31, 2003

Craig Kanzell felt that if all of the above dates are met, they should be able to finish the audits no later than the end of December, 2003.

For the audit of June 30, 2003, the Commission decided that they would discuss details of that audit at the regular Commission meeting on December 15, 2003.

A motion was made by Commissioner Feinstein to adjourn the meeting, seconded by Chairman Brown and unanimously approved. The meeting adjourned at 9:02 a.m.

Respectfully submitted,

Ronald Scofield, District Clerk